

Speaking Assessment Rubric

Courses: Inglés Profesional & Habilidades Comunicativas en Lingua Estranxeira

Category	9 – 10 (Excellent)	7 – 8 (Good)	5 – 6 (Pass)	1 – 4 (Needs Work)
1. Fluency & Interaction (How easily you speak and talk with others)	Speaks smoothly with very few pauses. Responds naturally and easily. Takes turns and keeps the conversation going well.	Speaks with good flow; small pauses do not stop communication. Answers questions clearly. Interacts well with partner and group.	Pauses often to think of words, but gets the message across. Needs some help or questions from others to keep talking.	Very slow speech with long pauses. Difficult to have a conversation or answer simple questions.
2. Vocabulary (Words related to your career and topic)	Uses a wide range of correct workplace words. Explains ideas clearly without using Spanish words or false friends.	Uses good workplace vocabulary for the topic. Makes a few small word mistakes, but meaning is always clear.	Uses mostly simple, everyday words. Confuses some words or uses Spanish-like words (false friends) sometimes.	Knows very few words for this job topic. Lack of words makes it hard to understand the message.
3. Grammar & Pronunciation (Correct sentences and clear voice)	Uses simple and complex sentences correctly. Very clear pronunciation and natural rhythm.	Uses everyday grammar well with only minor mistakes. Pronunciation is clear and easy to understand.	Makes mistakes with verb tenses and word order, but ideas are understandable. Pronunciation requires the listener to pay close attention.	Many grammar errors make sentences confusing. Pronunciation is very hard to understand.
4. Task & Professional Attitude (Structure, polite tone and teamwork)	Follows all instructions completely. Has a clear beginning, middle, and end. Uses polite, professional language and listens actively.	Completes the task well with a clear order. Speaks in a professional, respectful tone. Shows a positive and cooperative attitude.	Completes only part of the task or ideas are a bit disorganized. Tone is sometimes too informal or casual. Limited teamwork or active listening.	Does not complete the task requirements. Very disorganized. Inappropriate tone or no polite workplace expressions.