

CHANGE THE TENSE

TENSE CHANGES IN REPORTED SPEECH

Direct Speech

Reported Speech

Present Simple She always wears a coat.	>	Past Simple He said (that) she always wore a coat.	
Present Continuous I'm looking for my keys.	>	Past Continuous She said (that) she was looking for her keys.	
Present Perfect She has written three letters for her friend.	4	Past Perfect He said (that) she had written three letters for her friend.	
Past Simple My friend gave me a bar of chocolate.	*	Past Perfect He said (that) his friend had given him a bar of chocolate.	
WILL I will finish my report in two days.	*	WOULD He said (that) he would finish his report in two days.	
CAN I can speak English.	*	COULD She said (that) she could speak English.	
MAY I may invite them to dinner.	*	MIGHT She said (that) she might invite them to the dinner.	
MUST I must go to the bank and get some money.	*	HAD TO She said (that) she had to go to the bank and get some money.	
HAVE TO I have to submit this assignment by 3 pm tomorrow	v. →	HAD TO She said (that) she had to submit this assignment by 3 pm tomorrow.	

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CHANGE TIME AND PLACE (AND PRONOUNS)

TIME AND PLACE IN REPORTED SPEECH

DIRECT Speech	REPORTED SPEECH	DIRECT SPEECH	REPORTED SPEECH
Now	Then	"The children are playing outside now."	He said that the children were playing outside then.
Today	That day	"I've got a piano lesson <mark>today</mark> ."	She said that she had got a piano lesson that day.
Here	There	"Put the box here."	He told us to put the box there.
This	That	"I shall be very busy this week."	She said she would be very busy that week.
Tomorrow	The following day/ the next day/ the day after	"I will leave for New York tomorrow."	She said that she would leave for New York the next day.
Next week	The following week/ the next week/ the week after	"I have an appointment next week."	She said that she had an appointment the following week.
Yesterday	The previous day/ The day before	"Our English teacher quizzed us yesterday."	They said their English teacher had quizzed them the day before.
Last week	The previous week/ The week before	"We had an awful earthquake last week."	They told us they had had an awful earthquake the previous week.
Ago	Previously/ Before	"The letter came a few days ago."	He said the letter had come a few days before.
Tonight	That night	"I'm going for a beer with Karl tonight."	He said that he was going for a beer with Karl that night.

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QUESTIONS

Reported speech: Yes/no-questions

introductory verb in the past

Direct speech

I: "Are you ok?"

P + S + rest

Reported speech

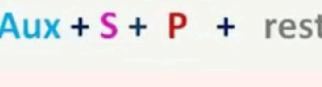
He asked if/whether she was ok."

+ S + P + rest

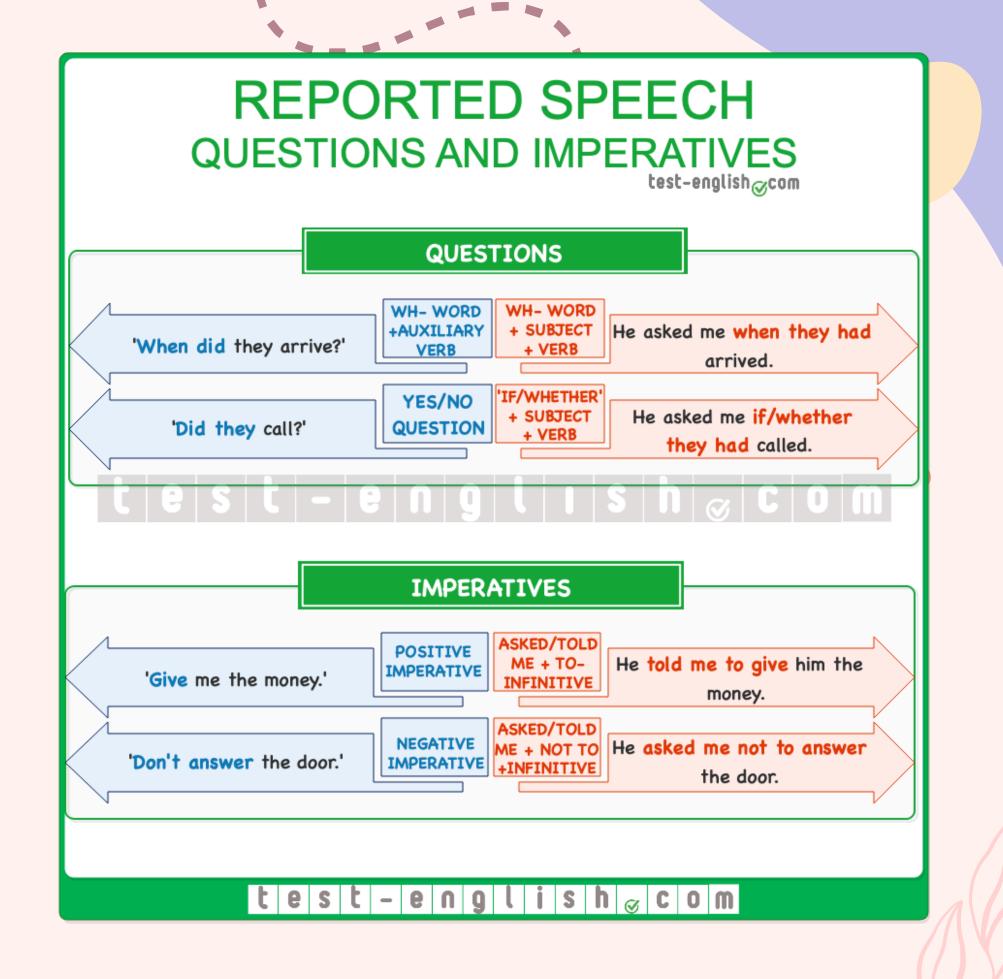
He asked if/whether she went home.

i/w + S + P + rest

$$Aux + S + P + rest$$



QUESTIONS AND IMPERATIVES



OTHER REPORTING VERBS

