



This picture shows an _____ for an office building. It explains what people should do in case of _____.

In the building there are three _____: one, in the office which is opposite the conference room. Another one in the office next to the toilet and another one in the office next to the exit. Moreover, each toilet has got a _____ kit. There are also four fire extinguishers: two in the main corridor, one in the _____ and another one in the _____. Finally there are three _____. One in the storage, another one in the main corridor and the last one in the _____. There is one exit sign next to the lunch room and the main exit is _____ the office and the storage.

When the alarm sounds, everyone should stay calm and follow the **safety rules**:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

It is important to follow the **evacuation routes**. For example:

1. People in the storage _____
2. People in the fax/copy room _____
3. People in the toilets _____
4. People in the conference room _____

After leaving the building, people should go to the designated assembly point and wait there for further instructions.