

To: Mr Johnson
From: Tom Weavis
Subject: Job application

Dear Mr Johnson,

I am writing to apply for the position of electrician in your company. I saw your ad on your website and I am very interested in this job. I have experience in installing and repairing electrical systems, and I always work carefully and safely.

I am a responsible and hardworking person. I can work alone or with a team, and I am willing to learn new skills.

Please, find attached my resume. I would be happy to have an interview to talk more about my experience. Thank you for considering my application.

Yours sincerely,

Tom Weavis

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