

JOB-RELATED VOCABULARY

TYPES OF JOBS	PLACES OF WORK	JOB ACTIONS	COMMON JOB NOUNS

office

customer

serve (food / drinks)

mechanic

team

hospital

school

uniform

help (customers, people)

colleague

manager

shop

plumber

job interview

teach (students / children)

salary

engineer

sell (clothes / things)

secretary

shop assistant

employer

training contract

repair (cars / machines)

employee

answer (the phone / emails)

electrician

factory

make (products, food...)

farm

building site

electronic technician

company

Complete with the vocabulary from the chart:

- 1) The boss of a company is the _____
- 2) The people who work for a company are the _____.
- 3) If you want a job, first you must go to a _____.
- 4) A _____ leads the office team and gives instructions.
- 5) An _____ works with electricity and wires.
- 6) A _____ works with computers, phones, and other devices.
- 7) The waiter asked the _____ if they wanted coffee or tea.
- 8) Workers get money every month. This money is called a _____.
- 9) A _____ answers calls, writes letters, and helps the manager.
- 10) A _____ is a large organization where people work.
- 11) In a restaurant, waiters and waitresses _____ people who want food or drinks.
- 12) Every month, the employees receive their _____ for their work.
- 13) At Zara, workers _____ clothes to customers.