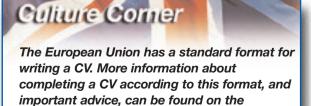
Preparing a CV (Curriculum Vitae)

- 1 Match a translation to each word or phrase.
 - Mother tongue
 Name and address of employer
 Nationality
 Titulación obtenida / Titulació obtinguda
 Title of qualification awarded
 Nombre y dirección de la empresa / Nom i adreça de l'empresa
- 2 Many jobs require applicants to send in a CV. Sandra Puig Camps is applying for a job abroad. She looked at the EU's standard format when she wrote her CV. Complete it with words or phrases from exercise 1.



3 Now write your own CV. Make sure to include all the necessary information.



Internet, at www.cedefop.eu.int/transparency.