Key for writing correction

Category	Code	Type of problem	Example	Correction
Adequacy Adecuación	**Task completion**: Non seguir as instrucións da tarefa ou presentar a tarefa incompleta.			
	Format (F)	**Task performance**: Formato inadecuado (ex: Greetings) e número de palabras.		
	---Paragraphing (parag)	**Task performance**: Uso de oracións illadas en lugar de parágrafos.		
	---Register (reg)	**Task performance**: Mestura de expresións formais e informais.		
Discourse Coherencia e cohesión	**Meaning** (M)	**Coherence**: Sentido pouco claro, confuso, contraditorio ou repetitivo.		
	Organization (org)	**Coherence**: Ideas desorganizadas, confusas, contraditorias ou repetitivas.		
	Reference (ref) > M	**Cohesion**: Referencia.	My mother is retired. <u>He</u> lives in Vigo.	My mother is retired. **She** lives in Vigo.
	Connectors or linkers (conn)	**Cohesion**: Conectores ou frases de enlace.	She has a shower. <u>After,</u> she gets dressed.	She has a shower. **Then,** she gets dressed.
	Punctuation (pc) > conn	Problema de puntuación.	She goes out<u>,</u> she goes clubbing.	She goes out **and** she goes clubbing.
Accuracy Corrección	**Word Order** (wo)	**Grammar**: Orde de palabras incorrecto.	I live in a <u>house big</u> and I like <u>very much</u> my house.	I live in a **big house** and I like my house **very much**.
	-Structure (st)	**Grammar**: Problema na estrutura (forma verbal).	I<u>'m</u> work at home, but she<u>'s</u> works in an office.	I **work** at home, but she **works** in an office.
	-Concord (conc)	**Grammar**: Problema na concordancia entre suxeito e verbo.	He <u>work</u> in an office and he <u>are</u> very happy.	He **works** in an office and he**'s** very happy.
	-Agreement (agr)	**Grammar**: Problema na concordancia entre outras palabras na oración.	<u>This</u> books are interesting and <u>that</u> dictionaries are useful.	**These** books are interesting and **those** dictionaries are useful.
	-Verb Tense (vt)	**Grammar**: Tempo verbal incorrecto.	He is <u>studying</u> every day.	He **studies** every day, so he's studying now.
	-Preposition (prep)	**Grammar**: Preposición incorrecta.	The book is <u>in</u> the table <u>near of</u> the laptop.	The book is **on** the table **near** the laptop.
	-Article (art)	**Grammar**: Artigo omitido ou incorrecto.	I'm administrative. 👆☹ 👆☹	I'm **an** administrative **assistant**.
	-Noun (n)	**Grammar**: Problema no substantivo.	There <u>are</u> some <u>news</u> for <u>administratives</u>.	There **is** some **news** for **administrative employees**.
	-Omission (om)	**Grammar**: Omisión do suxeito ou verbo.	<u>Is</u> difficult, but <u>it</u> good practice.	**The exercise** is difficult, but it **is** good practice.
	Spelling (sp)	Erro de ortografía.	Good <u>niht</u>!	Good **night**.
Range Riqueza	**Repertoire of structures**	Uso moi limitado de estruturas estudadas durante o curso.		
	Repertoire of vocabulary	Uso moi limitado de vocabulario, frases feitas e modismos estudados.		
	-Vocabulary (voc)	**Vocabulary**: Léxico equivocado.	<u>Actually</u> classes are in the classroom and online.	**Now** classes are in the classroom and online.
	-Collocation (colloc)	**Vocabulary**: Colocación léxica incorrecta.	I <u>make</u> the homework at the weekend.	I **do** the homework at the weekend.

Practice to avoid mistakes

Mistakes in writing tasks	Correction / Alternatives