

Preparing for an Interview**Discuss the following questions with your partner:**

- the importance of your appearance when attending an interview
- how your body language affects your success of obtaining the job
- doing research on your prospective employer
- practising for the interview
- having the right qualifications
- arriving late
- controlling your nerves

For questions **1-5**, match the extracts as you hear them with **the advice each speaker received**, listed **A-H**. You will hear them **twice**.

- A** mind your body language
- B** arrive early for the interview
- C** wear the right clothes
- D** show interest in the prospective employer
- E** hide your enthusiasm for the job
- F** practise the interview beforehand
- G** think of an unusual situation
- H** control your nerves

1	
2	
3	
4	
5	

KEY:

- 1. D
- 2. F
- 3. H
- 4. A
- 5. G