

TASK 1:**(...12,5 points)****AN E-MAIL TO A FRIEND**

You have just received this email from Sam, a foreign friend.

FROM: sam.j.smith@hotmail.com

TO: youremail@gmail.com

SUBJECT: Spanish manners

Hi there,

How's things? Hope you're well; I'm a bit anxious about this Coronavirus situation and what will happen to us in the coming weeks.

Anyway, I'm in my last year at uni and got a scholarship to study abroad, in Spain!!! Isn't it fantastic? However, I'm worried about manners. I'm a bit afraid of being impolite or rude to the people I'll be meeting.

Can you tell me some tips about Spanish manners, so that when I get there next year I won't offend anyone or have problems adjusting? What is considered bad manners? What about good table manners? What is the general conversation topic?, the weather, as in Britain?

BTW, let me know if there's anything you would like me to buy you.

That's all for now.

Take care and stay healthy,

Sam

Write an **email** in reply to your friend.

You must develop the following points in the most appropriate order:

- **Give some advice** about basic table manners.
- **Explain what is** considered **impolite** for Spanish culture.
- **Ask** your friend to get you something.

- ✓ Write between **120-150** words.
- ✓ You must include **all three points**.
- ✓ Don't forget to write the appropriate **opening and closing remarks**.

BEAR IN MIND → You will need **language functions** such as:

- **Making requests** (i.e. asking someone to do something for you)
<https://www.englishclub.com/vocabulary/fl-making-request.htm>
- **Giving advice**
- **Explaining**

You can find a **good catalogue** to deal with these language functions on this website:

LINK: <http://www.ihbristol.com/useful-english-expressions>