

1 VERB PHRASES

a Complete the verb phrases with a word or phrase from the list.

applied for /ə'plaid fɔː/ do (x2) /duː/ was made /wəz 'meɪd/ got promoted /ɡɒt prə'məʊtɪd/
resign /rɪ'zaɪn/ retire /rɪ'taɪə/ was sacked /wəz sækt/ set up /set ʌp/ work /wɜːk/

- | | |
|--|---|
| 1 Dan has to <u>do</u> a lot of overtime. | He has to work extra hours. |
| 2 Matt _____ last week. | He was given a more important job. |
| 3 Most nurses have to _____ shifts. | Sometimes they work during the day and sometimes at night. |
| 4 A man in our department _____ yesterday. | The boss told him to leave. (<i>also be fired</i>) |
| 5 Colin _____ redundant. | He lost his job because the company didn't need him any more. |
| 6 The minister is going to _____. | He has decided to leave his job. (<i>AmE quit</i>) |
| 7 Lilian is going to _____ next month. | She's 65, and she's going to stop working. |
| 8 Angela has _____ a business to sell clothes online. | She had the idea and has started doing it. |
| 9 Everyone in the office has to _____ a training course. | They need to learn how to use the new software. |
| 10 She _____ a job. | She replied to an advert and sent in her CV. |

b 4 42)) Listen and check. Cover the first sentence and look at the second. Can you remember the verb?



2 SAYING WHAT YOU DO

a Match the adjectives and definitions.

part-time /pɑːt 'taɪm/ self-employed /self ɪm'plɔɪd/
temporary /'tempərəri/ unemployed /ʌnɪm'plɔɪd/
well qualified /wel 'kwɒlɪfaɪd/



for people

- | | |
|----------------|--|
| 1 I'm _____. | without a job |
| 2 He's _____. | working for himself |
| 3 She's _____. | with, e.g. a university degree or with a lot of experience |

for a job or work

- | | |
|---------------------|--|
| 4 It's a _____ job. | (opposite <i>permanent</i>) with only a short contract, e.g. for six months |
| 5 It's a _____ job. | (opposite <i>full-time</i>) only working a few hours a day |

b Complete the sentences with the correct prepositions.

- I **work** in (for) a multinational company.
- I'm **in charge** of the Marketing Department.
- I'm **responsible** for customer loans.
- I'm at school (university).
- I'm in my third year.

c 4 43)) Listen and check a and b.

3 WORD BUILDING

a Make nouns from the following verbs by adding *-ment*, *-ion*, or *-ation*, and making any other necessary changes.

1 promote	<i>promotion</i>	4 employ	
2 apply		5 qualify	
3 retire		6 resign	

b Make nouns for the people who do the jobs by adding *-er*, *-or*, *-ian*, or *-ist*, and making any other necessary changes.

1 science		4 pharmacy	
2 law		5 farm	
3 music		6 translate	

c 4 44)) Listen and check a and b. Underline the stressed syllable in the new words.

d Cover the nouns and look at 1–6 in a and b. Say the nouns. Think of two more jobs for each ending.



job or work?

I'm looking for **work**. I'm looking for a **job**.

Work is an uncountable noun and has no plural.

NOT ~~I'm looking for a work.~~

Job is a countable noun.

There are several jobs available in this company.