

International Projects

Our school has an International focus. Therefore, we participate in several International projects.

As a member of the **UNESCO associated schools network** our students participate in different projects related to the promotion of peace and international understanding.

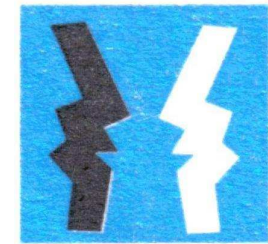
For the last four years we have participated in **ERASMUS and Leonardo** mobility projects sending our students to do **internships** abroad (in London, Lisbon, Riga, Porto, Bratislava ...).

We collaborate with a French higher vocational training school in a **learning mobility** for students of International Business and we have received French students willing to do their internship in Spain.

We are implementing the **COMENIUS** project "Connecting schools, building citizenship" in collaboration with a Polish, a French and a Portuguese school.



Erasmus+



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We are a State School situated in Pontevedra (Spain) that offers a range of **different Education and Training Levels:**

- Compulsory Secondary Education.
- Post-compulsory Secondary Education.
- Intermediate Vocational Training Programmes.
- Higher Vocational Training Programmes.

We also teach a distance education programme and adult education programmes in the evening.

Our students benefit from **modern facilities:** all our classrooms are equipped with interactive whiteboards or with projectors and screens and eleven of them are equipped with computers and tablets for the students.

All our vocational training students have the possibility to get in contact with the labour market by visiting **enterprises** (Inditex, the Free Trade Zone in Vigo, international trade ports, wineries, etc), attending to **conferences** given by local businessmen and doing **internships** in enterprises and organisations such as insurance companies, the Inditex group, councils or international ports. They also have the opportunity to get advice and professional guidance in our **business incubator**, that provides shared office equipment and management assistance for start-up business.



International Business

Duration: 2 years.

Training Modules:

- Storage Logistics.
- Administrative Management of International Trade.
- International Marketing.
- International Negotiation.
- International Financing.
- International Means of Payment.
- General-purpose Computing Applications.
- Foreign language (English).
- Second Foreign Language (French).
- Professional Training and Guidance.
- Project on International Trade.
- Training at work.

Sales Management and Marketing

Duration: 1 year.

Training modules:

- General-purpose computing applications.
- Occupational training and guidance.
- Sales and purchase management.
- Market research.
- Business logistics.
- Point-of-sale marketing.
- Marketing policies.
- Foreign language (English).
- Project on Sales Management and Marketing.
- Training at work.

Administration and Finance

Duration: 2 years.

Training modules:

- Management of Legal and Business Documents.
- Human Resources and Corporate Social Responsibility.
- Office Automation and Information Processing.
- Integral Process of Business.
- Communication and Customer Service.
- English.
- Human Resources Management.
- Financial Management.
- Accounting and Taxation.
- Logistics and Commercial Management.
- Business Simulation.
- Project on Administration and Finance.
- Professional Training and Guidance.
- On-the-Job Training.

Secretarial Work

Duration: 1 year.

Training modules:

- Communication and professional relations.
- Drafting and presenting documents and information.
- Foundation of law.
- Occupational training and guidance.
- Data management.
- Organization of the service and secretarial work.
- Foreign language (English).
- Second foreign language (French).
- Project on Secretarial Work.
- Training at work.